

Chandler Recreation Division

LEADERS IN TRAINING

A VOLUNTEER-JOB MENTORING PROGRAM FOR TEENS

The Leaders in Training program places teens, ages 14-16, in actual work environments within the City of Chandler so they may assist and shadow adult mentors. You also attend job skill development workshops presented by members of the local business and government community. The goal of this program is to provide you an opportunity to explore various careers within the city and to become better prepared to enter the work force. **THIS IS A VOLUNTEER PROGRAM – THERE IS NO MONETARY PAYMENT.**

Teens are assigned to work a minimum of 12 hours per week, Tuesday, Wednesday, Thursday, in four-hour shifts: either 8 a.m. – 12 p.m. or 1 – 5 p.m. They may work more with approval from their mentors. Mondays are reserved for job skill workshops from 1-3 p.m. Teens will be given meaningful as well as routine tasks. Mentors will evaluate their assigned teens three times over the course of six weeks – at two-week intervals. Teens will be treated as much like regular employees as possible and therefore will be held accountable for punctuality, attendance, performance, etc. Transportation to and from the job sites is **not** provided. Teens need to commit to being present the entire six weeks of the program.

Cost: The program is free. There will be optional field trips for a small fee – information will be available at orientation.

Dates: Application Deadline: April 30
Interviews: May
Orientation: May 31
Program: June 4 – July 12
Graduation: July 18



Qualifications:

- Must be age 14 – 16.
- Must be available Mondays, 1-3 p.m. for workshops **and** Tuesday, Wednesday and Thursday during the hours of 8 a.m. – 12 p.m. **or** 1-5 p.m. for work.
- Must have a strong work ethic and be willing to learn.
- Must have a good attitude.
- Must be present the entire six weeks of the program.
- Transportation to and from worksite and workshops.

Registration: Application deadline **April 30, 2007**

Drop off: Chandler Community Center (125 E. Commonwealth Ave.) **or**
Snedigar Recreation Center (4500 S. Basha Rd.) **or**

Mail to: City of Chandler Recreation Division • Teen Programs, Mail Stop 501
• P.O. Box 4008 • Chandler, AZ 85244-4008.

Parents:

This is an educational program. Your teen will be placed in a business atmosphere and will need to display maturity and a good attitude. Transportation will not be provided. This means punctuality and attendance will be a shared responsibility between you and your teen. Please do not consider this as an option for free day-care for your teen. Applications will be reviewed and eligible teens will be contacted for an interview. Selected teens will be notified mid-May. The interview process is highly competitive and not all applicants will be selected.

Questions: If you have any further questions please call Donald Smith 480.782.2707.



City of Chandler Recreation Division
Leaders-In-Training Application
Application is DUE by April 30, 2007



TEENS: Please complete the entire application (both sides) and print clearly. Parents/ Guardians should not complete application - only sign Parent/Guardian agreement.

Name of Applicant: _____
Last First Middle Initial

Mailing Address: _____
Street City State Zip

Home Phone: _____ Message Phone: _____

Date of Birth (M/D/Y): ____ / ____ / ____ School: _____

Please circle the shift you are available to work: 8 a.m. – 12 p.m. 1 – 5 p.m. T-shirt Size: _____

Will you be committed to working the entire six weeks of the program: Yes No
If not, what dates do you need to be absent? _____

Which type of work are you interested in? Please rank in order of preference (1st, 2nd, 3rd, etc.). We will attempt to place you at your first choice, but this cannot be guaranteed.

_____ Assisting with the supervision of special needs children in a recreational setting. Must be **mature**!

_____ Assisting seniors with crafts, games, reading, and special events.

_____ Assisting in various offices, filing, typing, phones, data entry, general projects, etc.

_____ Assisting in the library - shelving books, assisting patrons, cataloging, etc.

_____ Assisting in a non-office setting, such as the City's water treatment plants or transportation.

_____ Assisting with the supervision of children in a recreational setting.

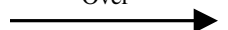
_____ Other (please list) _____

Do you speak any language other than English? _____ If so, indicate: _____

What are your interests and hobbies? _____

List your involvement with any school activities or other organizations (Sports, Clubs, YMCA, etc.): _____

Over



What are your future goals? _____

Why would you like to become a Leader-In-Training? _____

References: Please list three adults who can describe your work ethic and strengths. You can use coaches, mentors, teachers and/or employers. **Do not use friends or relatives.** Please ask permission before listing a reference. Complete all information.

Name: _____ Relation to You: _____

Address: _____ Phone: _____

Name: _____ Relation to You: _____

Address: _____ Phone: _____

Name: _____ Relation to You: _____

Address: _____ Phone: _____

I, _____ certify that all statements made in this application are true and I agree and understand that any misstatements or omissions of material facts may result in rejection of this application, removal from the eligibility list, or termination. I understand that I am volunteering for this program and that I will not receive any monetary payment.

Signature of Participant

_____/_____/_____
Date

I commit to being a partner in my child's participation in this program. I will provide transportation and encourage my child to practice punctuality and good attendance. I know that if my child is selected it is important to emphasize his/her participation and good attitude, especially because this is a competitive program and selection is a privilege as not all applicants can be placed. I understand that the City of Chandler does not carry accident insurance for these programs. I agree to indemnify and hold harmless the City of Chandler from all losses or injuries sustained during my child's participation. I also give my permission for any photo/video taken of my child to be used by the City of Chandler.

Signature of Parent

_____/_____/_____
Date